



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: March 2, 2011

FR: Executive Director

W. I. 1121

RE: Resolution No. 3997 – Contract Authorization for FY 2011-12 Caltrans Environmental Justice and Community-Based Transportation Planning Grants

- (i) National Indian Justice Center: Safe Journeys: Tribal Road Safety Audits (\$250,000)
- (ii) Conference of Minority Transportation Officials (COMPTO): Transportation Action Partnership (\$250,000)
- (iii) California WALKS: One Bay Area SCS 6 Wins Equity Community Engagement Plan (\$250,000)
- (iv) California WALKS: Sustainable Community Pedestrian Volumes to Multimodal Transit (PVMT) Community Engagement Plan (\$250,000)

For the FY 2011-12 Caltrans Planning Grants cycle, as the lead applicant, Caltrans requires the Metropolitan Planning Organization (MPO) in each region to apply on behalf of non-profits for the Environmental Justice and Community Based Transportation Planning grant programs. Caltrans requires MTC to adopt a resolution authorizing the agency to enter into a contract with Caltrans, should grants be awarded. Grant awards will be announced in late summer 2011.

MTC has received requests to submit four grant proposals for projects as listed in Attachment A to the resolution. Once Caltrans has selected projects for funding, Caltrans directs the funds through MTC to the selected sub-applicants who are responsible for performing the work. Should grants be awarded, MTC would enter into funding agreements with each sub-applicant to pass the awarded monies through to them. As part of this funding agreement process, MTC would work with each sub-applicant to resolve any issues with their proposed scope of work including coordination with activities already underway in the subject matter of their projects.

Recommendation

We recommend that the Administration Committee forward Resolution No. 3997 to the Commission for approval to authorize the Executive Director or his designee to enter into a contract with Caltrans on behalf of the entities listed in Attachment A. Should grant requests be awarded, these grants would be subject to future amendment of the Agency Budget and the Agency Overall Work Program (OWP).

Steve Heminger

SH/LK